

MINUTES OF A MEETING OF THE SAVERNAKE PARISH COUNCIL 12TH JULY 2021
MEETING HELD OUTSIDE IN CADLEY DUE TO COVID-19

PRESENT

Guy Singleton (Chairman) (GS)	Councillor
Nikki Boutal (NB)	Councillor
Martin Phipps (MP)	Councillor
Nigel Eayrs (NE)	Councillor

Suzie Singleton (SS)	Parishioner & interim Clerk
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ITEM		ACTION
1	<p>APOLOGIES</p> <p>Andrew Smithson</p>	
2	<p>DECLARATIONS OF INTEREST</p> <p>There were no declarations of interest.</p>	
3	<p>APPROVAL OF MINUTES</p> <p>The minutes of the meeting on 11th May 2021 were approved. A copy will be emailed to NB for inclusion on the SPC website.</p>	GS
4	<p>MATTERS ARISING FROM PREVIOUS MEETINGS</p> <ul style="list-style-type: none"> • <u>White Gates at Cadley & Forest Hill</u> The White Gates had all been located and the signs fitted and the works are finished. MP reported that the Forest Hill gates were already very overgrown as well as the northern gates at Cadley. It was agreed to see if the Parish Steward could tidy the grass around them. • <u>Children Crossing Signs at Cadley</u> The signs have been erected. GS had noticed that the wrong locations had been marked for one of them, at the edge of the drive for No 31, rather than in line with No 28 as had been agreed with Highways, and told the workers this, they said they were not able to change the location themselves but would tell their supervisor that it was not in the previously agreed location. • <u>Website – update on Revisions</u> NB reported that she had made some of the amendments agreed at previous meetings and that the people who run My Parish Council websites were due to make some changes that week that may address others. 	NB

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	<p>NE asked about the logo and GS said that a graphic artist would likely be needed to redraw the logo with the brown tree, and the green surrounding ring, it was agreed that a copy of the logo would be forwarded to NE, as he thought one of his daughters might be able to alter it.</p>	NE
5	<p>MARLBOROUGH AREA NEIGHBOURHOOD PLAN (MANP)</p> <p>There was an extended discussion about whether or not the Councillors were willing to vote to approve the MANP going forward to the Regulation 15 to Wiltshire Council.</p> <p>NE noted that the queries that SPC had previously raised had not been answered by the Steering Group.</p> <p>It was agreed that GS would make contact the Steering Group to say that in its present form, Councillors were not able to agree to the draft NP going forward to Wiltshire Council for Regulation 15.</p> <p>Councillors asked for some specific items to be included:-</p> <p>A) A requirement linked to the Salisbury Road proposal that, prior to granting consent for the development, Wiltshire Council require the developers to undertake a full independent traffic management survey for the A4/A346 Junctions (from the business park into town) to ascertain how they can be improved to prevent the build-up of traffic on the A346, and that monies should be allocated for the implementation of the recommendations.</p> <p>B) A requirement that MTC uses significant CIL monies from the proposed developments to create and improve footpaths and cycleways in and around Marlborough, in particular that leading from the town to the Cricket Ground and Savernake Forest.</p> <p>The councillors agreed to hold an Extraordinary Parish Council meeting the following week to discuss any response to these queries and to hold another vote on whether to accept the MANP in its amended form.</p>	ALL
6	<p>FOREST LIAISON OFFICER REPORT</p> <p>NE did not have anything to report on Savernake Forest.</p>	
7	<p>FINANCE OFFICER'S REPORT</p> <p>Banking</p> <ul style="list-style-type: none"> - Since the last meeting, 	

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	<p>a) Payments made / received: 28Jun - £4,306.90 – JACS – White roadside gates 28Jun - £189.12 – Community First – Insurance 14Jun - £40.00 – St. Katharines PCC – Annual Parishioners Meeting 01Jun - £75.00 – Andrew Ross – Audit services</p> <p>b) Invoices received, in the process of payment: Nil</p> <p>- Total funds at date of meeting are £ 4,612 and are held as follows: Payments a/c - £ 112.03 Interest a/c - £ 4,500.00</p> <p>Accounts</p> <p>- Total funds at date of meeting are as follows: Precept a/c - £ 4,612.03 CIL a/c - £ 0.00</p> <p>Budgeting</p> <p>- Precept account: Expenses this year (2021-22) to date are £408.99 (31% of Precept income)</p> <p>- CIL account: No additional funds have been received and total expenditure to date is £2,795, spent primarily on roadside white gates and signs, and a smaller amount on bus stop maintenance. This now fully depletes the amount received in 2018-19.</p> <p>VAT Reclaim</p> <p>- A VAT Reclaim has been submitted covering the period 01-Jul-2018 to 30-Jun-2021.</p> <p>- The amount claimed is £827.35 and includes 9 invoices.</p> <p>- The last VAT Reclaim was made in April 2014, since when a new HMRC process has been instigated and SPC's registration has expired. A new VAT Reclaim registration has been requested along with the claim.</p> <p>- A new Government Gateway account for SPC has also been requested in order to be able to submit reclaims online in future.</p>	
8	<p>CATG 5190</p> <p>- MP was not able to attend the May CATG meeting, he had not received notification of the meeting from Wiltshire Council. Caroline Thomas, our Wiltshire Councillor, was in attendance. Following the meeting with Highways, where they indicated an understanding that speed rather than road layout was the main issue, Caroline Thomas supported a proposal that the funds allocated for the TOPO survey we allocated to a speed survey. Once these results are in the matter can be discussed further.</p>	

ITEM		ACTION
	- There have been 4 forms forwarded to the PC by parishioners regarding speeding and access problems at Forest Hill, Councillors agreed to support these going forwarded to CATG	GS
12	DATES OF NEXT MEETINGS 21 st July 2021 ECPM 12 th October 2021 11 th January 2022	ALL

Signed

Date

Name